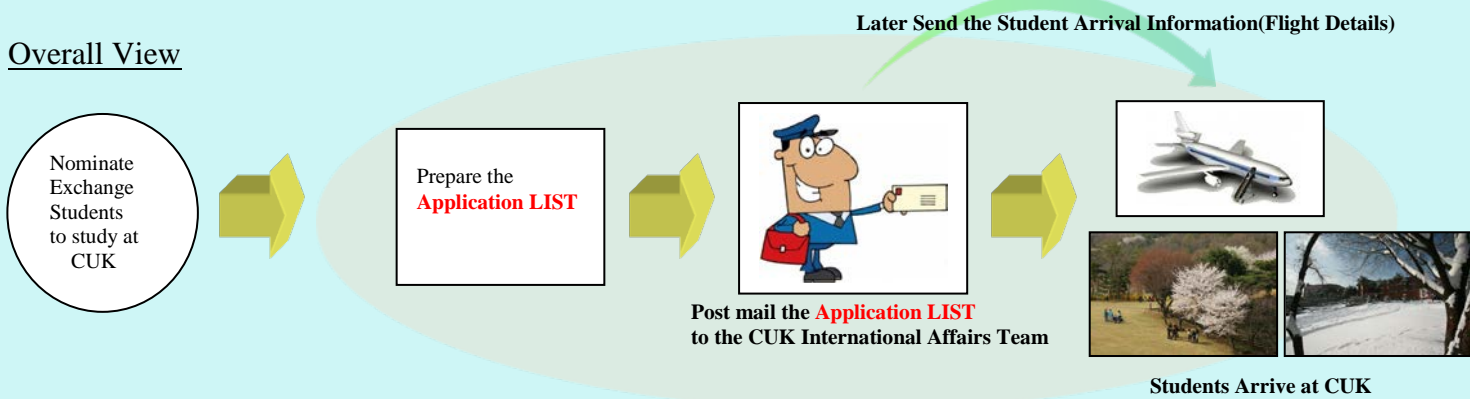


Undergraduate Student Exchange Admission Guide

Overall View



1. CUK Exchange Student **Application LIST**(everything must be in English)

①CUK APPLICATION FORM

Online application (http://www.catholic.ac.kr/www/inta/input.jsp)	Online form
↓	
Members Login (http://www.catholic.ac.kr/www/inta/login.jsp)	ID: *Given Name (*All in low capital letters) PW: E-Mail address
↓	
"Print" Application	Must submit

②COURSE REGISTRATION(No form, just list the courses that you wish to take on MICROSOFT WORD, please use the attached files 1., 2., and 5. for reference)

*List all the selective & major courses that you want to enroll in the Spring Semester 2016 using the *SAMPLE* course lists attached.

Fixed course schedule for the Spring Semester 2016 will be posted at the end of December 2015. If you cannot read Korean, that is fine. The actual course registration will be done during the orientation with Korean-student helpers.

②'s information will be used just to find out whether the student can register for the course and, if so, to save a spot before it fills up.

③HEALTH FORM(No form. Please submit an official Health Certificate by a hospital or a school Health Evaluation Form stating that the student has no medical problems. Please note that there is no mandatory list for the doctor to check. Just having the statement that the student is healthy would be enough)

④ENROLLMENT VERIFICATION(A certificate of current enrollment)

⑤ACADEMIC TRANSCRIPT(Must show the GPA score out of 4.0 or 4.5)

*Depending on certain countries, if your school's transcript does not show an average GPA score out of 4.0 or 4.5, please attach an additional document indicating the student's GPA score out of 4.0 or 4.5)

⑥OFFICIAL LANGUAGE PROFICIENCY TEST SCORE(Submit if possible)

⑦VERIFICATION OF SPONSOR(Use the CUK Financial Support Statement Form as per attached)

⑧OFFICIAL CERTIFICATION OF BANK DEPOSIT(No form. An official source of funds or amounts showing ability to pay more than USD 15,000 or above. The person or organization must be identical to ⑦)

- ☞ If an official source of funds or amounts showing ability to pay more than USD 15,000 is a burden, then please check with the Korean Embassy at your home country regarding how much you need to have in proof regarding the financial supporting document.
As long as you can receive VISA to come to South Korea as an exchange student, CUK will give you exemption for the '⑧OFFICIAL CERTIFICATION OF BANK DEPOSIT'.

⑨TWO ESSAYS

- 1) Study Plan(Cannot mention the university that the student is applying for in South Korea.
Thus, cannot use the word 'The Catholic University of Korea' in the essay)
 - 2) Personal Statement(Self-introduction. Do not mention the university that the student is applying for in Korea)
- *Please write the name of the Country of origin, next line, Full name, next line, Major, on the 'TOP RIGHT-HAND CORNER'. Make sure that the student writes his/her signature next to his/her Full name. (See attached sample for reference)

⑩LETTER OF RECOMMENDATION(No specific form)

⑪CERTIFICATE OF INSURANCE(If a student doesn't decide to apply for insurance before departure, he/she can choose to sign up for insurance upon arrival. The CUK insurance cost is currently USD 150.00 per year or USD 75.00 per semester)

⑫COPY OF PASSPORT

※Additional item: **2 photos**(3.5cm x 4.5cm). If you would like to take the photo after you arrive in South Korea, that is fine.
<Photo Requirement>
-Must have white background / Picture taken within 6 months / No photoshop, or added artwork / Cannot open your mouth or smile / Cannot wear thick glasses / Your hair cannot cover your forehead / Must show your ears
*For more information, please visit <http://www.passport.go.kr/issue/photo.php>

After everything is in order, the address to post mail all the documents is:

**THE CATHOLIC UNIVERSITY OF KOREA
MR. YOO(RYAN) - OFFICE OF INTERNATIONAL AFFAIRS(Michael Hall-H209)
43 JIBONG-RO WONMI-GU,
BUCHEON-SI, GYEONGGI-DO, 420-732, SOUTH KOREA
TEL #82-2-2164-4200**

2. Application Deadline

- 1) On-line application deadline: October 30th, 2015
- 2) Post mail deadline: November 19th, 2015

3. Dormitory: All students will automatically be signed up for a dormitory room.

※ Due to safety reasons, living in the CUK Dormitory is a 'MUST' mandatory requirement to come to CUK as an exchange student.

4. Arrival Date: Please advise all students to book their plane ticket so that they will arrive at Incheon International Airport(ICN) on **February 24th(WED), 2016(08:00~18:00 - local time).**

Year	Semester	Dormitory Start Date	Orientation Date	Classes Begin
2016	Spring	2016.02.24(WED)	2016.02.26(FRI)	2016.02.29(MON)

Korean-student helpers are scheduled to wait for the arriving students at the specific exiting GATES in the airport. These supporters will get on the taxi with the students and help them move into the dormitory upon arriving at the CUK campus. The taxi charges will have to be self-paid by the incoming students.(approximately USD75.00)

5. POC(Point of Contact): Ryan Yoo, Program Coordinator

[Email: ryanyoo8@gmail.com/Tel: ☎+82-2-2164-4200]

Hope to See You at CUK!